

# Spelthorne Borough Council

## Cabinet Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	<a href="mailto:Cllr.harvey@spelthorne.gov.uk">Cllr.harvey@spelthorne.gov.uk</a>
Cllr A.C. Harman	Deputy Leader	<a href="mailto:Cllr.harman@spelthorne.gov.uk">Cllr.harman@spelthorne.gov.uk</a>
Cllr. M.M. Attewell	Community Wellbeing	<a href="mailto:Cllr.attewell@spelthorne.gov.uk">Cllr.attewell@spelthorne.gov.uk</a>
Cllr C. Barnard	Planning and Economic Development	<a href="mailto:Cllr.barnard@spelthorne.gov.uk">Cllr.barnard@spelthorne.gov.uk</a>
Cllr M.P.C. Francis	Housing	<a href="mailto:Cllr.francis@spelthorne.gov.uk">Cllr.francis@spelthorne.gov.uk</a>
Cllr N. Gething	Environment and Compliance	<a href="mailto:Cllr.gething@spelthorne.gov.uk">Cllr.gething@spelthorne.gov.uk</a>
Cllr A.J. Mitchell	Corporate Management	<a href="mailto:Cllr.mitchell@spelthorne.gov.uk">Cllr.mitchell@spelthorne.gov.uk</a>
Cllr O. Rybinski	Customer Service, Estates and Transport	<a href="mailto:Cllr.rybinski@spelthorne.gov.uk">Cllr.rybinski@spelthorne.gov.uk</a>
Cllr H.R. Williams	Finance and Customer Services	<a href="mailto:Cllr.williams@spelthorne.gov.uk">Cllr.williams@spelthorne.gov.uk</a>

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to [committee.services@spelthorne.gov.uk](mailto:committee.services@spelthorne.gov.uk)

Please direct any enquiries about this Plan to the Committee Manager, Gillian Hobbs, at the Council offices on 01784 444243 or e-mail [g.hobbs@spelthorne.gov.uk](mailto:g.hobbs@spelthorne.gov.uk)

## Spelthorne Borough Council

### Cabinet Forward Plan and Key Decisions for 6 September 2017 to 31 January 2018

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 27 Sep 2017	Housing Allocation Policy To adopt a new Housing Allocation Policy for Spelthorne.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Jayne Brownlow, Deputy Group Head, Community Wellbeing Portfolio Holder for Housing
Cabinet 27 Sep 2017	Cleaning contract for Knowle Green	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Heather Morgan, Group Head - Regeneration and Growth Portfolio Holder for Corporate Management
Cabinet 27 Sep 2017	Benwell House - conversion and new development To agree the capital spend for conversion and new development of Benwell House	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Councillor Ian Harvey
Cabinet 27 Sep 2017	Revenue Monitoring Q1	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services
Cabinet 27 Sep 2017	Capital Monitoring Q1	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 27 Sep 2017	<p>Disabled Facilities Grant Policy</p> <p>To make a decision on the funding for Disabled Facilities Grants which is now part of the Better Care Fund (BCF). In order to fully utilise all the allocated budget, Local Authorities are required to have a documented policy stating how the allocation will be spent</p>	Non-Key Decision	Public	Janice Lowin Portfolio Holder for Housing
Cabinet 27 Sep 2017	Procurement of Grounds Maintenance vehicles - request for exemption from Contract Standing Orders	Non-Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Environment and Compliance
Cabinet 27 Sep 2017	Acquisition of Property F	<p>Key Decision</p> <p>It is likely to result in the Council incurring expenditure above or making savings of up to £164,000</p>	Private	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 27 Sep 2017	Acquisition of Property G	<p>Key Decision</p> <p>It is likely to result in the Council incurring expenditure above or making savings of up to £164,000</p>	Private	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
<p>Cabinet 22 Nov 2017</p> <p>Council 22 Feb 2018</p>	Outline Budget	<p>Key Decision</p> <p>It is likely to result in the Council incurring expenditure above or making savings of up to £164,000</p>	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services

## 6 September Key Decision Forward plan

<b>Date of decision and decision maker</b>	<b>Matter for consideration</b>	<b>Key or non-Key Decision</b>	<b>Decision to be taken in Public or Private</b>	<b>Lead Officer/ Cabinet Member</b>
Cabinet 22 Nov 2017	Leisure Strategy Approval of the new Leisure Strategy	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Community and Wellbeing
Cabinet 22 Nov 2017	Revenue Monitoring Q2	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services
Cabinet 22 Nov 2017	Capital Monitoring Q2	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services
Cabinet 12 Dec 2017	Capital Programme 2018-2019 (1st draft)	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services
Cabinet 12 Dec 2017	Revenue Monitoring Q3	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services
Cabinet 12 Dec 2017	Capital Monitoring Q3	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services
Cabinet 12 Dec 2017	Treasury Management half-yearly report	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance and Customer Services
Cabinet 12 Dec 2017 Council 14 Dec 2017	Pay Policy Statement 2018-2019	Non-Key Decision	Public	Debbie O'Sullivan, HR Manager Portfolio Holder for Corporate Management

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 12 Dec 2017 Council 14 Dec 2017	Calendar of meetings 2018-2019	Non-Key Decision	Public	Gillian Hobbs, Principal Committee Manager Leader of the Council